

Step by Step Online Registration Instructions

Create a Group or Competitive Team

To create your group or competitive team, follow these simple steps:

- Designate a team captain.
- Select the Individual 5K Team Registration Category on the [Carlsbad 5000 registration page](#), click "Continue."
- Returning users can use their [Active.com](#) email address and password, while first time users will need to enter their email address in the "New User" box.
- Complete all required fields for the team captain.
- Under Team Information select "Create a team." Enter your team name and select your team division. If you would like your team members to enter a password to join your team, select "Team members must enter a password in order to join."
- Agree to waiver and click "Continue."
- Review cart and then click "Check Out."
- On the check out page, enter credit card information and then click "Complete Purchase."
- You will see a confirmation receipt on the screen. You may print it for your records. A receipt will also be emailed to you.

The Team Captain can login to their [Team Center](#) at any time to pull up team rosters and send out emails.

Your team will be considered a **group** if it has 10 or more participants registered by the close of registration on 3/25/12. Your **team** will be considered a competitive team is if has 3-5 participants registered. **NO COMPETITIVE TEAM WITH MORE THAN 5 PEOPLE WILL BE SCORED FOR THE FASTEST TEAM.**

Join an existing Group or Competitive Team

To join an existing group or competitive team, follow these simple steps:

- Select the Individual 5K Team Registration Category on the [Carlsbad 5000 registration page](#), click "Continue."
- Returning users can use their [Active.com](#) email address and password, while first time users will need to enter their email address in the "New User" box.
- Complete all required fields for the team member.
- Under Team Information select "Join a team." Select your team from the list. Enter your team password if it is required.
- Agree to the waiver and click "Continue."
- Review cart and click "Check Out."
- On the check out page, enter credit card information and click "Complete Purchase."
- You will see a confirmation receipt on the screen. You may print it for your records. A receipt will also be emailed to you.

Please call 800-311-1255 and ask for the Registration Department if you have any questions or concerns.